## **MEMORANDUM**

To:

Linda Bettencourt, City and Town Clerk

From:

Joseph Samolis, Chief of Staff

Date:

12/6/2013

RE:

Standardization and Specifications Committee

## **2014 CALENDAR YEAR**

## STANDARDIZATION AND SPECIFICATIONS COMMITTEE

The Standardization and Specifications Committee will meet on an as needed basis upon the request from departments.

130EC -9 ANI: 53